

AGENDA

Committee	STANDARDS & ETHICS COMMITTEE
Date and Time of Meeting	29 SEPTEMBER 2009 AT 4.30 PM
Venue	COMMITTEE ROOM 4, COUNTY HALL, ATLANTIC WHARF, CARDIFF
Membership	Independent Members: Akmal Hanuk, Maureen Hedley-Clarke, Deirdre Jones, Anne Morgan, Paul Stockton County Councillors Bowen, Davies and Wakefield Community Councillor John Hughes

**Approx
Times**

1. Terms of Reference

- (a) To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
- (b) To advise the Council on the content of its Ethical Code and to update the Code as appropriate.
- (c) To advise the Council on the effective implementation of the Code including such matters as the training of Members and employees on the Code's application.
- (d) To consider and determine the outcome of complaints that Councillors and co-opted members have acted in breach of the Code in accordance with procedures agreed by the Standards Committee, including the imposition of any penalties available to the Committee.
- (e) To oversee and monitor the Council's Whistleblowing procedures and to consider ethical issues arising from complaints under the procedure and other complaints.
- (f) To grant or refuse requests for dispensations in respect of Members' interests under the Members' Code of Conduct in accordance with the relevant statutory provisions.

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- (g) To undertake those functions in relation to Community Councils situated in the area of the Council and members of those Community Councils which are required by law.
 - (h) To recommend to Council and the Executive any additional guidance on issues of probity.
 - (i) To hear and determine any complaints of misconduct by Members or a report of the Monitoring Officer, whether on reference from the Ombudsman or otherwise.
 - (j) To recommend the provision to the Monitoring Officer of such resources as he/she may require for the performance of his/her duties.
2. Declarations of Interest- to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.
 3. Minutes – To approve as a correct record the Minutes of the meeting held on 23 June 2009 - copy attached.
 4. Standards Conference Verbal Update – Ceri Gauci, Communications Officer
 5. Meeting with Group Leaders to discuss the conduct at Council meetings – An electronic link to the Webcam has been e-mailed to Members of the Committee for information prior to the meeting.
 6. Registration of Gifts and Hospitality – Report of the Monitoring Officer – copy attached
 7. Monitoring Officer's Verbal Update
Work Programme Arrangements
 8. Date of next meeting – 17 November 2009

KATE BERRY
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CTTC/VAD
23 September 2009
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